



UNIVERSITY OF
GEORGIA

UNIVERSITY LIBRARIES

Collection Analysis and Open Strategies Coordinator

The University of Georgia Libraries seeks a forward-looking and collaborative individual for the position of Collection Analysis and Open Strategies Coordinator. Reporting to the Director of Collections, the position will be part of a newly established Content Strategy team, including four disciplinary-focused Collection Coordinators and a Collections Support Specialist. This team is responsible for developing strategy and stewarding the UGA Libraries' significant investment in research collections and open scholarship.

The Collection Analysis and Open Strategies Coordinator will direct UGA Libraries' collections analysis projects, implementing evidence-based approaches and processes to analyze, acquire, assess, and evaluate resources. Working closely with the Director of Collections and members of Content Strategy, as well as with other colleagues from Collections, Acquisitions, Scholarly Communications, Academic Engagement, and other library and campus units, this position also provides strategic direction for the Libraries' support of Open Scholarship, Open Access collections, and open publishing initiatives by evaluating opportunities and making recommendations for redirecting collections investments to bolster open research.

This position includes the supervision of a Collections Support Specialist who will support collections analysis projects by gathering and organizing physical and electronic collections data from multiple library and vendor-based systems and providing reports to help inform UGA Libraries' collection strategies.

The University of Georgia is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, ethnicity, age, genetic information, disability, gender identity, sexual orientation or protected veteran status. Persons needing accommodations or assistance with the accessibility of materials related to this search are encouraged to contact Central HR (hrweb@uga.edu).

Please consider applying at <https://www.ugajobsearch.com/postings/381781>

Collection Analysis and Open Strategies Coordinator

Responsibilities:

Collection Analysis:

- Design and implement a strategic, flexible, and sustainable framework for evidence-based collections analysis to inform new and developing areas in collection development and to support strategic decision-making for collections management
- Manage and coordinate the gathering of collection data using a variety of systems and tools, including catalog holdings and circulation (Ex Libris Primo and Alma or FOLIO), acquisitions systems (e.g. GOBI), and e-resource usage (e.g. vendor-supplied COUNTER statistics; SUSHI harvesting for COUNTER reports) for ongoing collection assessment and analysis
- Provide reports evaluating Libraries resources for a variety of collection assessment and analysis projects that contribute to decision-making for the addition, renewal, and cancellation of resources, for budget planning, and for the formulation of policies. Manage collections-related ad-hoc projects as assigned
- Contribute to collection management of the Libraries' extensive physical collections by designing and executing data-informed initiatives to de-duplicate, relocate, and otherwise strategically align Libraries' holdings with evolving user needs
- Participate in working groups and project teams and collaborate with Collection Coordinators, Acquisitions, and Academic Engagement Librarians on collection assessment efforts related to collection review, management, and development goals and the evolving strategic priorities of the Libraries and University
- Oversee routine collections data schedule through supervision of the Collections Support Specialist
- Cultivate data analysis, visualizations, and database maintenance skills and stay abreast of software upgrades, new tools, and methods of analysis
- Serve as the UGA Libraries representative on the GIL Analytics Committee (GALILEO Interconnected Libraries, the University System of Georgia collective catalog). Participate in relevant local, state-wide, and national professional organizations

Open Strategies:

- Evaluate opportunities and make recommendations for allocating a percentage of the Libraries' collections budget to support resources and programs that foster Open Access and Open Scholarship
- Work in close collaboration with Scholarly Communications Coordinator to support resources, tools, and services that promote Open Access and Open Scholarship
- Collaborate with Collections Coordinators on collection development and management decisions for Open Scholarship initiatives across subject areas. Provide evidence-based information and reporting to inform collections and content acquisition, management, and assessment for Open Access resources across all formats and delivery platforms.
- Monitor publisher- and vendor-provided information and data to analyze Open Access-related trends and patterns
- Participate in library-wide committees, activities, and special projects, particularly those involving collections and scholarly communication practices, especially as they relate to Open Access and Open Scholarship
- Develop and maintain awareness of Open Scholarship and scholarly communication initiatives across subject areas, attending professional meetings, workshops and conferences for training and continuing professional development



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Minimum Qualifications:

- An ALA-accredited Master's in Library and Information Science or relevant terminal degree

Candidates will be considered at the rank of Librarian I, II, III, or IV.

- To be considered at the level of Librarian/Archivist II, candidates must have 2 years of professional experience after completion of their master's degree in librarianship/information science, or 2 years of professional experience after completion of their terminal degree in a related field.
- To be considered at the level of Librarian/Archivist III, candidates must have 5 years of professional experience after completion of their master's degree in librarianship/information science, or 5 years of professional experience after completion of their terminal degree in a related field.
- To be considered at the level of Librarian/Archivist IV, candidates must have 10 years of professional experience after completion of their master's degree in librarianship/information science, or 10 years of professional experience after completion of their terminal degree in a related field.

For more information about the requirements for the Librarian ranks, please visit this link: [Guidelines for Librarian/Archivist Faculty Rank and Promotion](#)

Relevant/Preferred Education, Experience, and/or Certification:

- 3 or more years work experience in an academic or research library

Preferred Knowledge, Skills, Abilities and/or Competencies

- Excellent analytical and communication skills
- Demonstrated understanding of major principles and issues in research library collection development and management and/or collection analysis
- Understanding of Integrated Library Management Systems, such as ExLibris Alma or FOLIO
- Ability to effectively supervise, mentor, and support professional growth among library staff.
- Familiarity with data/metadata formats and standards used in libraries, such as COUNTER or MARC
- Knowledge of data analysis or visualization software, such as OpenRefine, Tableau, R and Python
- Familiarity with APIs for scholarly resources, scripting and/or query languages such as SQL
- Proficiency with Microsoft Office Suite, especially Excel and Power BI and Microsoft productivity tools
- Familiarity with assessment data in higher education, such as IPEDS, and resources for institutional research
- Demonstrated understanding of scholarly communications and publishing models
- Ability to successfully navigate issues relating to copyright, fair use, and rights management.
- Demonstrated understanding of trends in open access to scholarly materials and publishing services.
- Knowledge of collaborative and consortial models for collection building
- Excellent project management skills
- Ability to work independently and collaboratively
- Strong attention to detail

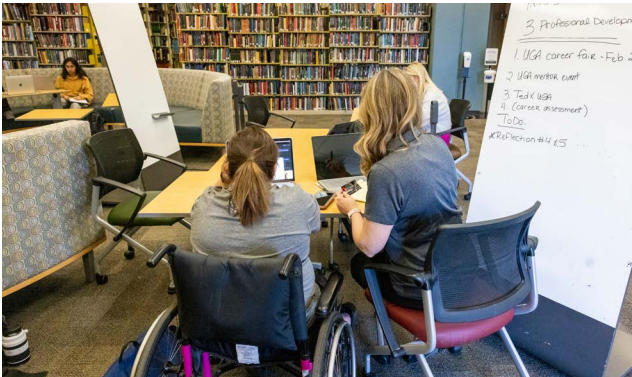
Salary and Benefits:

Minimum salary begins at \$60,000. UGA librarians are non-tenured faculty members. UGA offers an attractive benefits program including a choice of health and retirement plans, dental plan, vision plan, tuition remission, paid relocation, 21 days annual leave, 12 days sick leave, and 13 paid holidays.



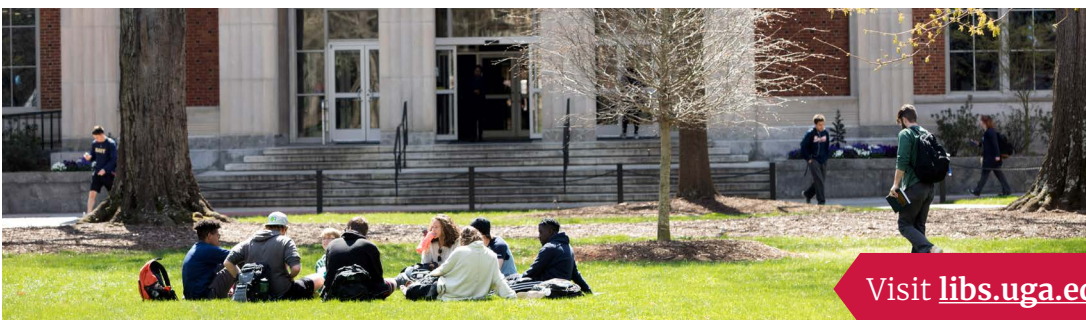
About the University of Georgia

Since our founding in 1785, the University of Georgia has operated as Georgia's oldest, most comprehensive, and most diversified institution of higher education (<https://www.uga.edu/>). The proof is in our more than 235 years of academic and professional achievements and our continual commitment to higher education. UGA is currently ranked among the top 20 public universities in U.S. News & World Report. The University's main campus is located in Athens, approximately 65 miles northeast of Atlanta, with extended campuses in Atlanta, Griffin, Gwinnett, and Tifton. UGA employs approximately 3,000 faculty and more than 7,700 full-time staff. The University's enrollment exceeds 40,000 students including over 30,000 undergraduates and over 10,000 graduate and professional students. Academic programs reside in 18 schools and colleges, as well as a medical partnership with Augusta University housed on the UGA Health Sciences Campus in Athens.



About University Libraries

The UGA Libraries advance the University of Georgia's mission by providing the best possible access to recorded knowledge, actively contributing to the success of students and faculty through teaching and research services provided in physical and virtual environments, exemplifying the University's strategic priority to serve the people of Georgia and beyond, and upholding the University's commitment to inclusive excellence. A member of the Association of Research Libraries with 75 faculty librarians and archivists, 150 staff and nearly 200 student workers, the UGA Libraries receive more than three million visits per year on average and provide services at nine locations across the Athens campus, among them the Main Library, Miller Learning Center, McBay Science Library, Special Collections Libraries, and Health Sciences Carnegie Library. The UGA Libraries offer nationally distinctive special collections related to Georgia's history, politics, and public policy, and preserves one of the foremost media collections in public broadcasting. The UGA Libraries provide IT support for Georgia Library Learning Online (GALILEO), Georgia's statewide virtual library initiative, and is home to the UGA Press and Georgia Review literary journal. Please visit libs.uga.edu for more information.



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About the City of Athens

Just 65 miles northeast from Atlanta, Athens is a vibrant college town filled with creative energy. The city is located along the North Oconee River in Clarke County, in northeast Georgia just below the foothills of the Blue Ridge Mountains and only a few hours' drive from the Atlantic coast. In 1801 it was chosen as the site of Georgia's first state college and named Athens after the city in Greece. Today, Athens is considered one of the hippest small cities in America as well as one of the most progressive cities in the South.

Nicknamed the Classic City, Athens is best known for great music, a happening food scene, and of course the Georgia Bulldogs, winners of the 2021 College Football National Championship. In the spring, the city's Twilight Criterium, one of the country's largest cycling events, attracts both cyclists and spectators. Athfest, a local music festival held on outdoor stages and in venues around town takes place each summer, and the Hot Corner Festival celebrates the African American business community and culture each June. On autumn Saturdays the town swells as football fans flock to cheer on the University of Georgia Bulldogs. In recent years the town is becoming known around the Southeast for its great breweries like Creature Comforts and Terrapin. Filled with historic architecture and home to the State Botanical Garden of Georgia, Athens is a unique blend of traditional heritage and trend-setting southern culture.

In 1990, the city of Athens and Clarke County combined to form a unified government. Home to more than 100,000 residents, the top three employers include the University of Georgia, Piedmont Regional Healthcare System, and the Athens-Clarke County School District. With more than 12,000 enrolled students, the Athens-Clarke County School District is proud to serve a diverse population across 14 elementary schools, 4 middle schools, and 2 high schools, as well as an early learning center and community career academy



Special Instructions to Candidates:

Applicants should attach a 1-2 page letter of interest, a complete CV, and the names, titles, and contact information of three professional references. The University of Georgia Libraries wish to emphasize that preferred qualifications are not required and we are committed to helping our future colleagues

develop preferred knowledge, skills and abilities. Applicants are encouraged to communicate the ways in which their work meets required or preferred qualifications in ways that may not be obvious. Candidates are encouraged to submit their materials by July 31, 2024, however, the position will remain open until filled.



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Questions? Email libjobs@uga.edu